



SPECIAL & REGULAR MEETINGS OF THE VILLAGE OF CLEMMONS COUNCIL September 11, 2023

The Village of Clemmons Council met on Monday, September 11, 2023, at 4 p.m. The meeting was held at the Village Hall, Clemmons, North Carolina. The following members were present: Mayor Rogers, Council Members Barson, Cameron, Combest, Taylor and Wrights. Attorney Benschhoff was also present.

Call to Order

Mayor Rogers called the meeting to order at 4:06 p.m.

Business – Special Meeting (Follow Up Retreat)

A follow up to the annual retreat that was held in January 2023 took place with updates (attached hereto as Exhibit A and incorporated as a part of the minutes) being provided on the following items:

-UDO Update – Planning & Community Development Director Moore briefly explained the different types of development code strategies. He will speak with each Council member individually in the next couple of weeks to get their thoughts to draft the RFP for the UDO (which will most likely be released in November). Planner Drake updated Council on the Land Use Inventory and advised that for the detailed information requested, the timeline will be 2-3 years to coordinate with the Comprehensive Plan. There will be a Prioritized Areas discussion at the annual retreat.

-Nuisance Violations Update – Assistant Manager Flyte provided an update on the nuisance violations and their resolutions.

-Minimum Housing – Attorney Benschhoff recommended that the Council consider a Minimum Housing Ordinance.

Council consensus was to direct Attorney Benschhoff to proceed with drafting a Minimum Housing Ordinance for their consideration.

-Solid Waste Collection – Manager Gunnell advised that the current contract expires in June 2024 and the options would be to re-negotiate with Waste Management or to send out an RFP. He also mentioned what all would be involved in bringing it in-house and the amount of time that would take (we would need to go through at least one contract cycle with an outside vendor).

Council consensus was to direct Manager Gunnell to send out an RFP for Solid Waste Collection and gather a cost estimate for what bringing it in-house would be.

-U-6004 – Manager Gunnell provided an update that there continue to be ongoing meetings with NCDOT regarding U-6004. They are at 25% construction drawings and hope to have full construction drawings by the beginning of the year. There will be an

update at the annual retreat. Manager Gunnell will also follow up with NCDOT regarding the landscaping at Harper Road ramps.

-MPO Projects Update – Assistant Manager Flyte updated that the MPO agreed to move the electric vehicles submission to FY24 and the light at Holder Road had been submitted for local agreements. The sidewalk projects on Harper Road are moving along.

-Greendale Park – Manager Gunnell advised that he had received feedback from approximately 50% of the neighbors on the street and they are interested in keeping Greendale Park. He stated that the gazebo and asphalt need work. There is a culvert replacement project that will be taking place soon, so any improvements will likely take place in the spring.

-Leaf Collection – Public Works Director Gearren provided an update stating that this leaf collection season will include weekly updates to residents via website, Facebook and NextDoor to educate them at the end of each week on where collection has been and will be starting the following week. He also provided information on improvements requested for the Public Works facility to the leaf truck shed (box in completely and doors on both sides) – low bid was \$57,000; salt brine shed (adding cover – he will get with Finance Director Stroud and bring information back to Council) – quote was \$80,000; vehicle shed (enclosing) – quote was \$79,000.

Council Member Barson made a motion to authorize the disposal of the unwanted furniture at the Public Works facility. The motion was seconded by Council Member Taylor and unanimously approved.

-Collaborative Planning – Assistant Manager Flyte advised that there are continuous meetings taking place with the staff from Lewisville and Bermuda Run to work together on projects, planning and issues that affect all our communities.

-Future Planning – Assistant Manager Flyte provided Council with various ideas for amenities based on what other communities/municipalities have in place. She also provided a list of complimentary amenities from the surrounding areas to keep from duplicating (except for highly desired activities).

Recess/Reconvene

Mayor Rogers recessed the meeting at 5:52 p.m.

Mayor Rogers reconvened the meeting at 6:03 p.m.

Pledge of Allegiance (Regular Meeting)

Chief Styers from Clemmons Fire Department led the Pledge of Allegiance.

Public Comments

There were approximately six citizens in attendance. There were no individuals that spoke during public comments.

Approval of the Minutes

Council Member Cameron moved to approve the minutes of the August 28, 2023 regular

meeting as presented. The motion was seconded by Council Member Taylor and unanimously approved.

Approval of the Agenda

Manager Gunnell requested the addition of Item F. Closed Session for Attorney-Client Privilege.

Council Member Taylor moved to approve the agenda as amended. The motion was seconded by Council Member Cameron and unanimously approved.

Announcements

- A. Mayor Rogers proclaimed September 17-23, 2023 as Constitution Week (attached hereto as Exhibit A and incorporated as a part of the minutes).
- B. Sgt. Chatham advised there are a new FCSO Captain and Leutenient serving the Village of Clemmons. They will be in attendance to introduce themselves at a future meeting.

Business – Action Items

- A. Fall 2023 Resurfacing Project Bid Proposals - The following quotes were received for village streets paving and the bid from APAC Atlantic, Inc. was recommended.

Company	Quote
Triangle Grading & Paving, Inc.	\$1,865,789.53
Sharpe Bros.	\$1,345,729.94
Hanes Construction	\$1,916,200.00
Yadkin Valley Paving, Inc.	\$1,328,906.61
APAC Atlantic, Inc.	\$1,233,676.40

Council Member Cameron moved to accept the bid from APAC Atlantic, Inc. (Thompson Arthur Division) for Fall 2023 Resurfacing (Paving) Project in the amount of \$1,233,676.40 which includes a 10% contingency (attached hereto as Exhibit B and incorporated as part of the minutes). The motion was seconded by Council Member Taylor and unanimously approved.

- B. Village of Clemmons 50-50 Private Property Cost-Share Project – 4456 Woodsman Way - Stormwater Tech II Harrison presented to Council on the 50/50 Cost-Share proposed project at 4456 Woodsman Way (attached hereto as Exhibit C and incorporated as a part of the minutes).

Council Member Taylor moved to approve the Village of Clemmons 50-50 Private Property Cost-Share Project for 4456 Woodsman Way awarding the contract to RCJ Contracting, Inc. where the Village’s responsibility is \$4,850.00 as presented (attached hereto as Exhibit D and incorporated as a part of the minutes). The motion was seconded by Council Member Cameron and unanimously approved.

- C. OpenGov End User Agreement – Planning & Community Development Director Moore advised Council this is for the purchase of planning and permitting cloud software which will modernize and help streamline the Village's community development processes (subdivision and zoning) and allow the Village to administer and issue other permits.

Council Member Taylor moved to approve the OpenGov End User Agreement as presented (attached hereto as Exhibit E and incorporated as a part of the minutes). The motion was seconded by Council Member Barson and unanimously approved.

Business – Review and Items for Future Action

- D. Marketing & Communications Director's Report/Events Update.
- [Clemmons Farmers Market](#) is open seasonally on Saturdays from 8:30AM to 11:30AM at the Jerry Long Family YMCA located at 1150 S Peace Haven Road. The first Saturday of each month is Artisan Day at the Market. The Jerry Long Family YMCA is a tobacco, dog, and alcohol-free campus. NO PETS, PLEASE
 - The [2023 Fall Bulk item pickup](#) will begin on Monday, September 18, 2023, for residents on the west side of Lewisville-Clemmons Road. Bulk item pickup for residents on the east side of Lewisville-Clemmons Road will begin the week of Monday, September 25, 2023.
 - Register for the 5th Annual [Dirty Dozen 5K Obstacle Mud Run](#) for adults and youth (ages 7+) of all fitness levels or the 1 Mile Fun Run on Saturday, September 16, 2023. Bring the entire family to the Parking Lot Party from 8am – Noon with so much entertainment including a gaming truck, touch-a-truck, DJ, food trucks, and more!
 - The Annual Fall Medicine Drop will be held on Saturday, October 14 from 9:30AM – 12:30PM at Clemmons Public Works. Residents can dispose of expired, unwanted, or unused prescription drugs and over-the-counter medications. Only pills will be accepted. Liquids, needles, and inhalants will not be accepted. This is for households ONLY
 - The Village of Clemmons would like to invite your business or organization to be a part of the [2023 Monster Dash and Goblin Hop](#) on Sunday, October 22nd. (Rain Date: October 29th) Host a table around the greenway while kids dressed in Halloween Costumes walk the greenway to trick or treat and complete the Goblin Hop! All details can be found at Clemmons.org/monster or email events@clemmons.org

Details are available on the Village website and Facebook page regarding all of our events.

- E. Council Comments – there were none.
- F. Closed Session for Attorney-Client Privilege in accordance with NCGS 143-318.11(a)(3) - Council Member Taylor moved to go into Closed Session for Attorney-Client Privilege in accordance with NCGS 143-318.11(a)(3) at 6:26 p.m. The motion was seconded by Council Member Cameron and unanimously approved.

At 7:37 p.m., Mayor Rogers stated that by unanimous vote Council chose to reconvene the open session with no action taken.

Adjournment

Council Member Cameron moved to adjourn the meeting at 7:37 p.m. The motion was seconded by Council Member Barson and unanimously approved.

Mike Rogers
Mayor

ATTEST:

Lisa Shortt, NCCMC
Village Clerk